



Associate Director Project Review

Public Private Partnership Authority (P3A), the Federal PPP Unit is at the forefront of transforming Pakistan's infrastructure landscape through public-private partnerships. Our goal is to develop and implement sustainable projects that drive economic growth and improve the quality of life for our citizens. P3A is actively searching for a competent and dedicated Associate Director of Project Review.

Interested candidates are required to submit the **online Application Form** and upload their **CV/Resume in PDF** by clicking on the **"Apply online"** link for **Associate Director Project Review**.

Deadline for Submission

The deadline for submission of online Application is **April 10, 2025 11:59 PM (PST)**.

Responsibilities

- **Proposal Appraisal:** Conduct review and appraisal of Project Concept Proposal, Project Qualification Proposal and Project Proposal to facilitate the decision making of P3A's senior management, P3WP, Board or EC
- **Qualified Project Due Diligence:** Conduct due diligence of qualified projects to ultimately facilitate the decision making to approve a project or otherwise of P3A's board or the P3WP:
 - Analyzing project and financial structure and commercial terms
 - Appraising funding requirements (including PDF, VGF, guarantees, etc.)
 - Assessing qualified project risks
- **Ministry of Finance Interface:** Manage and maintain ongoing and timely two-way communication and coordination with the Risk Management Unit in MoF, particularly in relation to the fiscal risk assessment of qualified project. Ensure that the fiscal risk assessment is being undertaken by RMU in a timely fashion, and in case of any issues/delays, propose viable mitigation and / or escalate to relevant authorities for timely issue resolution
- **Compliance and Quality Check:** Prepare required project documentation with required level of quality / accuracy at the respective project processing stages in accordance with relevant rules and regulations, manuals, etc. before the document package is furthered to P3A's leadership or governing bodies (P3WP, Board, EC)
- **Paper and Presentation Preparation:** Prepare working papers and presentations (either in full or relevant sections) related to the review and due diligence of qualified projects for P3A's leadership or any of the governing bodies P3WP, Board, EC
- **Stakeholder Management:** Assist senior staff in engaging with all relevant stakeholder groups on matters directly relevant to PPP qualified projects under review, working together with other P3A functions as and when needed
- **Additional Tasks:** Undertake any other tasks as assigned by Director Project Review, Head Technical or CEO. Due to the nature of this organization, the candidate should be flexible in attending to tasks over and above those mentioned in this job description

Minimum Eligibility Criteria

- At least a Bachelor's degree or equivalent from an HEC-recognized institution (equivalent to at least sixteen (16) years of education) in a relevant discipline such as Project Management, Business Administration, Finance, Economics, Accounting or Engineering, or a related field, and/or specialized relevant qualification such as ACMA/ ACCA/ CA/ CPA/ CFA.
- A minimum of 6 years of relevant post-qualification experience in fields as public private partnerships, corporate finance, investment advisory, management consulting, portfolio management, project finance; preferably in a multilateral, multinational, or public sector organization.
- The age of the candidate shall not exceed 55 years as of the date of this advertisement.

Required Skills



- **Working knowledge of relevant regulations,** laws, and procedures along with any specific requirements / policies of the Funding Source(s), Multi-lateral Banks, and International Financial Institutions.
- **Verifiable and strong technical financial expertise** especially pertaining to large-scale projects.
- **Effective communication ability** to influence cross-functional teams towards a unified direction.
- **Result- and service-driven individual** must have demonstrable problem-solving skills, be highly adaptable and flexible, work comfortably in a fast-paced and dynamic environment.
- **Display experience in strategic decision-making** in high-impact environments.
- **Effective time management,** ability to work under short timelines if needed.
- **Strong interest towards and understanding of the public sector.**
- **Highly meticulous with attention to detail.**



Grounds for Application Disqualification



A candidate's inability to action any of the below will lead to disqualification of his/her application:

- Inability to complete “online Application Form and upload CV/Resume” through the Apply online link, application through any other mode will not be accepted;
- Inability to meet “Minimum Eligibility Criteria”;
- Misstatement or misrepresentation of any facts in the application.



P3A is an equal opportunity employer. It is committed to achieving workforce diversity. Women, individuals from minority groups, people from all provinces/regions of Pakistan, and persons with disabilities are equally encouraged to apply.



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